

## Minutes of the Meeting held on 4<sup>th</sup> October, 2021

The monthly staff meeting was held on 4<sup>th</sup> October, 2021 at 12.40 p.m. in the Seminar Hall. The following items on the Agenda were discussed during the meeting:

### Moodle

Dr. Kissan said that only seventy students each, have enrolled in SY and TYBCom on the Moodle platform. He asked the teachers in charge to inform the students to enroll, on their respective class groups.

### Admission

Ms. Rupali informed the Principal that inspite of constant reminders some of the students are yet to take admissions. So far, we have 112 students for FYBCom, 115 for SYBCom and 99 students for TYBCom who have taken admissions in the College.

The Principal informed the faculty that the workload for the Academic Year will be adjusted once the new faculty joins the College.

### Programmes


Dr. Elizabeth informed the Principal that the Economics Department has organized a 30 hour Course on Digital Marketing for the students of our College, in the 2<sup>nd</sup> week of October. She is also coordinating a course with TCS, for the TY students.

Dr. Fatima informed that the Commerce Department is organizing two courses for the students – Tally Course and the Fintech Course, in mid-October.

### NAAC

Dr. Elizabeth informed that the Green Audit is under process and one of the officials had visited the College on the 2<sup>nd</sup> of October. She also added that some of the documentation required by the Criteria In-charges is yet to be received, and reiterated the fact that the faculty have to submit the reports and copies of attendance of the activities conducted by them, to the office and to the IQAC as well.

It was also decided that all the NAAC Criteria In-charges would conduct presentations from next week onwards, in the Seminar Hall from 2 to 4 p.m.

  
(Prof. Gajanan V. Madiwal)

Principal  
**PRINCIPAL**

Govt. College of Commerce and Economics  
BORDA, MARGAO, GOA.